disAbility Law Center of Virginia (dLCV)
Governing Board Meeting

Richmond, VA April 14, 2018

Members Present	Tom Walk (President), Maureen Hollowell, Frank Hayes, Michael Toobin, Angela Thanyachareon, Holly Hilton, Peter Mazure, Jefferson Harding, Colleen Miller, Donna Gilles (via conference call)
Members Absent	Jacqueline Eubanks, Stephen Dawe, Harry Gewanter, Carrie Knopf
Staff Present	LaToya Blizzard, Max Holland
Call to Order and Welcome	Tom Walk (President), called the meeting to order at 10:05 a.m.
Consent Agenda	Holly Hilton moved and Peter Mazure seconded the motion to adopt the consent agenda. The agenda was adopted unanimously.
Mission Statement	Frank Hayes recited the dLCV mission statement.
Board Round Robin	Each member participated in a round table discussion about disability related concerns from their communities.
President's Actions	Tom discussed the recent resignation of Stephen Dawe from the position of President. He noted that, prior to this meeting, the Executive Committee appointed him to serve as President for the duration of Stephen's term as President, and appointed Angela Thanyachareon as Vice President until October. The Executive Committee recommends elections for Vice President and Secretary in October.
Committee Report	Donna Gilles gave the Governance Committee report. The report focused especially on the results of the Board's self-assessment exercise. The committee is reconsidering the phrasing of the self-assessment to better gather information needed to address training and recruitment needs. Jefferson Harding offered to help revamp the survey. Peter Mazure recommended that board member resumes be made available to new members in an effort to better acquaint new members with the board. The committee will also connect dLCV IT person with a member of the Partnership for People with Disabilities to better track orientation materials analytics.
Committee Assignments	Tom noted that he intended to give Board members a few days to consider their preferences for joining a committee, so that he can make appropriate appointments. Board bylaws do not reflect committee assignment for an Immediate Past President who leave the Board. Anngela Thanyachareon intends to remain on the Public Input Committee but would like to back off as chair.

New Grant Program

The President signed a bill into law creating a new P&A program to benefit social security recipients with representative payees. The program will total about $500,000 for dLCV per year. Colleen Miller introduced the new program, as well as some of the complications and issues associated with it. She raised some questions to the board: Should dLCV do review of representative payees at the individual level? How would dLCV manage the conflicts if so? The Board recommended a review of the Board conflict procedures as a place to start. Colleen Miller fielded questions about the prospective contours of the new work and its possible consequences to the agency.

Strategic Plan Discussion

Michael Toobin led the Board in discussion of the Strategic Plan, specifically regarding the results of research assigned during the last meeting. Each Board member shared the results of their research into key partners and allied organizations and their relationships to dLCV. Board members agreed to contact their organizations to explore improving communications. The Board also discussed the joint board and council meeting in July. A Joint Board and Council Task Force was proposed, to be comprised of Tom Walk, Peter Mazure, and Harry Gewanter.

Lunch

The Board discussed the Gala and Public Awareness Efforts. Specifcially, the Board discussed the 2018 Gala successes and areas for growth at the 2019 Gala.

Operating Procedures

Colleen noted five areas of the Board operating procedures which the Board might consider admending:

1. Schedule of the Executive Director Evaluation
2. Annual review of succession plan
3. Three overlapping and confusing policies
4. Re-evalution of the annual public input survey timeline
5. Review of the Conflicts of Interest statement

Peter Mazure moves to make changes to the Board operating procedures to reflect that the "Executive Director's Evaluation occur simultaneously with the October Board meeting." Frank Hayes seconded the motion. The motion was passed unanimously.

Committee Reports

Angela Thanyachareon gave the Public Awareness & Goals Committee report. Angela gave an overview of the last committee meeting. The early launch of the public input survey is underway. 71% of those who have responded to date are people with disabilities. It is the plan to launch the survey next week. Angela did an overview of the survey for the Board. Angela invited Board members to join the committee. She then described the purpose and timetable for the systemic survey.

Jefferson Harding gave the Finance & Audit Committee report. Jefferson gave a rundown of the dLCV's finances and budget. He discussed the latest meeting of the committee. The dLCV remains under audit.

New Business

There was no new business.

Angela moved and Peter seconded the motion to adjourn the meeting. The motion passed unanimously. Meeting adjourned at 2:00 p.m.

Reminder of upcoming events:

- May 19, 2018 — PAIMI Council, 9:00 a.m. – 1:00 p.m.
- May TBA – Foundation Board meeting, 12:00 p.m. – 1:30 p.m.
- July 27th, 2018 — dLCV Board meeting, 10:00 a.m. – 3:00 p.m.